

Auction Policies – Manheim Keystone Pennsylvania Auto Auction

Commonwealth of Pennsylvania Used Vehicle Auction

Please note the following terms and conditions.

- A buyer's fee will be based on a sliding scale from \$150 - \$350.
- Vehicles over \$9000 will incur buyer's fees of 4.5% but no greater than \$450.
- Registration and preview is the Thursday through Sunday prior to the sale date from 10am – 4pm.

LOCATION

- The public is invited to attend an auction including used vehicles from the Commonwealth of Pennsylvania at the Manheim Keystone Pennsylvania Auto Auction, 488 Firehouse Rd, Grantville, PA 17028. Attendance is limited to people 18 years and up, who are registered by the Sunday prior to the sale date. No chairs. No pets. If using GPS or navigation, use 411 Firehouse Rd.
- The auction may be cancelled or rescheduled at the discretion of the Director, Bureau of Vehicle Management.

Vehicle Auctions Open to the Public

- Vehicle auctions are open to members of the general public, including dealers.
- Employees (or their agents) of the Department of General Services and members of their families are prohibited from purchasing any vehicles at Commonwealth used vehicle auctions conducted by or on behalf of the Department of General Services. Members of the immediate family include a spouse residing in the employee's household and minor dependent children. Employees (or their agents) of all other Commonwealth agencies and members of their immediate families are prohibited from purchasing vehicles at Commonwealth used vehicle auctions that were assigned to, or surplus by, their employing agency, if the sale price exceeds \$100.

Vehicles

- The auction may consist of approximately 200+ vehicles. A list is available online at www.manheim.com. Go to Locations, then US, then scroll down to PA. Click on the words Manheim Keystone PA. When page loads, on the right under Services, click Public Auctions. Find Manheim Keystone (listed in calendar order) Any item or items contained on the list may at the discretion of the Director, Bureau of Vehicle Management, or Auction House, be removed without the need for issuance of public notice. The list is updated every 30 minutes as more sale units are added to the sale.

Preview of Items

- Prospective bidders are invited to inspect the vehicles located at Manheim Keystone Pennsylvania Auto Auction, 488 Firehouse Rd, Grantville, PA 17028 (Interstate 81, exit 80) on Thursday, Friday, Saturday & Sunday prior to the auction date from 10am – 4pm.
- It is the responsibility of the bidders, by careful personal inspection of the vehicles, to determine the nature and extent of any and all defects.

- This sale consists of vehicles mainly from the Commonwealth of Pa, but could also include offerings from other various sources, including, but not limited to: dealer consignments, banks, credit unions and municipalities.

Preview of Off-Site Vehicles

- Vehicles located at other installations may be inspected two weeks prior to the auction date between the hours of 9am – 3pm, Monday through Friday, holidays excluded.
- It is the responsibility of the bidders, by careful personal inspection of the vehicles, to determine the nature and extent of any and all defects.

Terms and Conditions of the Auction

- All vehicles sold on “As Is, Where Is” basis. The Commonwealth and Manheim Keystone Pennsylvania Auto Auction offer no warranties or guarantees, express or implied, including without limitation, the implied warranties of merchantability and fitness for a particular purpose.
- There will be no refunds or adjustments if the sale of a vehicle in the sale does not meet the personal expectations of the buyer or if the buyer does not inspect the vehicle prior to the sale.
- There will be No Arbitration and No Returns.

Registration and Bidding Process

- Registration is open 10am – 4pm on the Thursday, Friday, Saturday and Sunday at the auction prior to the date of the sale. Prospective bidders must register and receive a number to bid to gain entrance on auction day.
- Bidders are responsible for making distinct, clearly recognizable bids and wear their bidder badge. The Commonwealth or Auction reserves the right to reject any and all bids on a particular item. In the event a misunderstanding occurs between two bidders, the auctioneer or manager has the prerogative to void all bids and re-auction the vehicle.
- This is NOT an absolute sale. Units are remarketed to obtain the closest price as possible to current market conditions based on wholesale market value with many variables. (ie, color, condition, mileage, options, etc.)
- An entrance fee of \$200 in the form of money order is required to register. If buying a vehicle, the \$200 will be applied to the purchase. If you do not purchase, it will be refunded via check the week following the auction.

Payment

- Full and final payment for vehicles must be made on the day of the sale before the office closes, which will vary based on the amount of vehicles being offered. There is no set time and this condition does not constitute any reason or excuse for non-payment of vehicles. If any question of when the office is closing is needed, you must inquire within the office.
- Payment of vehicle purchases are: money order, certified check (payable to Manheim Auctions) and cash (50's and 100's preferred)
- Personal checks and company checks will NOT be accepted.
- A buyer's fee will be charged based on a sliding scale from \$150 - \$350. Vehicles over \$9000 will incur buyer's fees of 4.5%, but will not exceed \$450.

Payment – Sales Tax

- All sales are subject to the prevailing PA Sales Tax at the time of application for title, unless the purchaser is a registered dealer or otherwise exempt.

Titles, Transfers and Tags

- Applications for new license plates or transfers must be processed at the sale site.
- PA residents will pay an administrative document fee, temporary tag fee, registration fee, title fee and sales tax based on the prevailing rates. Everyone that registers will receive a copy of all potential fees.
- Out of state residents will pay an administrative document fee and an in-transit tag fee.
- Proof of current automobile insurance is required when transferring or obtaining license plates.
- Motorcycle insurance is required to obtain motorcycle license plates. This is a separate policy from auto insurance.
- Certificate of title for each vehicle purchased will be assigned to the successful buyer upon receipt of final payment.

Removal of Vehicles

- Buyers must remove vehicles from Manheim Keystone Pennsylvania Auto Auction's lot or outlying Commonwealth of PA property within 5 working days. A \$10 per day will be charged, thereafter. The charge must be paid by money order prior to the removal of the vehicle.
- The Commonwealth of PA and Manheim Keystone Pennsylvania are not responsible for vandalism, damage or running condition of vehicles after they have been sold.
- Vehicles may be removed between the hours of 7am – 8pm, Monday – Friday, holidays excepted.
- Vehicles that are located at other installations may be removed ONLY between the hours of 9am – 3pm, Monday – Friday, holidays excepted.

Checking Out

- The check out procedure takes time, much like a DMV/MVA office. If you are only purchasing one unit, it is a good idea to proceed directly to the pre-check counter after receiving your slip from the auction block. Our friendly staff tries hard to accommodate everyone as fast as they can. Thanks in advance for your patience.

**** Bidding is a form of contractual agreement to purchase.**

There is no way of backing out of a sale once you are the winning bidder**